

Kid's Day Program

Application for Enrollment
2011 - 2012

**Registration fee is \$20 per day of enrollment or \$50 maximum per family for all three days and must accompany this application.
A copy of your child's up-to-date immunization record is also required.**

Which day(s) would you like to enroll your child: **Monday**___ **Wednesday**___ **Friday**___

Child's Last Name:_____ First Name:_____ MI_____

What name does your child go by:_____

Date of Birth:_____ Age:_____ Gender: Male___ Female ___

Mailing address:_____ Home address:_____

City, State & Zip:_____

Home phone #: _____ Cell #: _____ Text Message: YES NO

email address:_____

Father's Name: _____ Employer:_____ Work #:_____

Father's Work Hours: _____ to _____

Mother's Name: _____ Employer:_____ Work #:_____

Mother's Work Hours: _____ to _____

Names of people who have permission to pick up your child:

Name of person(s) to contact in case of an emergency in the event you cannot be reached:

Name:_____ Phone #: _____ Relationship: _____

Child's Physician: _____ Phone #: _____

Child's Dentist: _____ Phone #: _____

Please list **ANY** allergies your child has, food or otherwise:

Is there any medical information you'd like us to know about?

Application continued on the back.....

We periodically use pictures on our blog, church website, and printed materials. **We**
respect your privacy. May we use your child's photographs for these purposes? _____
Would you be willing to serve as a substitute teacher or aide as need arises? _____
Do you presently attend church? _____ If so, where? _____
Would you be interested in receiving information about First Baptist Church? _____

It is hereby agreed by and between the parent/guardian and the Kid's Day Program in consideration of their mutual promise as follows:

1. That the term and conditions set forth in the PARENT HANDBOOK issued by the Kid's Day Program, a copy of which was furnished to the parent/guardian at or before the signing of this contract, are incorporated by reference into this contract and the parties agree to be bound by them.
2. That the child named on this enrollment application is hereby enrolled in Kid's Day Program (as long as registration fee and immunization record is included) and enrollment shall be considered for the full term from August 2011 through May 2012.
3. That in the event of an emergency to the child, every effort will be made to contact the parent/guardian or other adults whose names have been given to the Kid's Day Program as persons to be contacted under these circumstances. Whenever reasonably possible, contact will be made with such an adult before Kid's Day Program seeks medical treatment for the child. If this is not reasonably possible, the Kid's Day Program will make every reasonable effort to arrange medical treatment for the child by the doctor/health facility whose names have been give to the Kid's Day Program to be contacted under these circumstances. If neither of these is reasonably possible, the Kid's Day Program will arrange for whatever treatment seems necessary and appropriate to be performed by whomever the Kid's Day Program selects, and the parent/guardian hereby authorizes such treatment and agrees to pay its cost. The reasonable decision of the Kid's Day Program is binding upon the parent/guardian, the child and everyone who might seek redress through them on their behalf.

Parent or Guardian Signature

Date

Kid's Day Program Director

Date

For Office Use Only

Registration Fee Paid: _____ Date: _____ CASH / CHECK #: _____

Class Placement: _____

KID'S DAY PROGRAM BEHAVIORAL GUIDANCE POLICY

When a child is not obeying or is disrupting the class, the following steps of behavioral guidance will be taken:

1. The child is talked with privately by the teacher to make sure he or she understands the rules for proper classroom behavior.
2. If improper behavior persists, the child is separated from the other children for a period of "time out" not to exceed one (1) minute per year of the child's age. This will allow the child some time to think about his or her actions and to adjust their behavior accordingly. We do not use a "time out" period for children aged two and under.
3. If improper behavior still persists, the child will be taken to the director's office. The director will talk with the child to explain and guide in proper behavior. The child will then be returned to the classroom. All director involved behavior guidance is documented in the child's file.
4. If improper behavior persists beyond this point, the parent will be consulted by the director to enlist their assistance in guiding the child. The situation will be discussed respectfully and privately with the parent.
5. If all efforts have been made to correct negative behavior by staff and parents, and a child's behavior is a safety or emotional threat to other children and staff, the child will be dismissed from the program.

Very seldom, if ever, are all of these steps of behavioral guidance necessary but they will be carried out, if needed, so that the child and the whole class can have a happy, safe, and productive experience.

Kid's Day Program is required to provide our behavioral guidance policy to each child's parent(s) at the time of enrollment and maintain a signed copy in your child's file.

By signing below, I agree that I have read and understand Kid's Day Program's Behavioral Guidance Policy and have received a copy with my child's enrollment handbook.

Child's Name

Parent or Guardian Signature

Date

Kindergarten Readiness Indicator Checklist

1. Speaks in complete sentences.
2. Follows directions with at least two steps.
3. Understand words such as "top" and "bottom" and "big" and "little".
4. Makes simple predictions and comments about a story being read.
5. Matches two pictures that are alike.
6. Looks at groups of objects and says which are the same shape, color or size.
7. Tells things that go together, for example: a spoon and fork are for eating and a fish and a boat go in water.
8. Repeats a pattern you start: for example, step, step, jump-step, step, jump.
9. Puts 3 pictures in order: for example 1. Planting flower seeds 2. Flowers growing. 3. Picking flowers.
10. Says or sings familiar songs and nursery rhymes.
11. Retells a simple story such as "The Three Little Pigs" after listening to it while looking at the pictures in the book.
12. Works puzzles.
13. Recognizes and names at least 5 colors.
14. Recognizes his or her own first name in print.
15. Recognizes letters in his or her own first name.
16. Begins to write some of the letters in his or her own first name.
17. Recognizes words or signs he or she sees often: for example, McDonald's, Wal-Mart, the name of the local grocery store where the family shops, or stop signs and exit signs.
18. Holds and looks at books correctly: for example holds the book right side up and turns the pages one at a time from front to back.
19. Recognizes rhyming words such as "cat" and "hat".
20. Recognizes and names at least 10 letters of the alphabet.
21. Matches a letter with the beginning sound of a word: for example matches the letter "b" with a picture of a banana.
22. Expresses ideas through pictures he or she draws: for example a child draws a picture of 3 family members and says who each one is.
23. Counts at least 5 objects such as 3 bananas and 5 forks.
24. Sees the written numeral "3" and understands this means 3 objects such as 3 bears.
25. Adds and subtracts familiar objects such as cookies.
26. Puts written numerals in order from 1 to 5: 1,2,3,4,5.
27. Recognizes and names 3 shapes: circle, square and triangle.
28. Counts from 1 to 10 in correct order.
29. Uses the words "more" and "less" correctly.
30. Tells if he or she is a boy or girl.
31. Tells first and last name.
32. Tells first and last name of parent(s).
33. Tells how old he or she is.
34. Takes care of own needs such as toileting, washing hands and dressing.
35. Adjusts to new situations without parents being there.
36. Uses pencils, crayons and markers for drawing and writing and cuts with scissors.
37. Draws a line, circle, X and +.
38. Runs, jumps, hops, throws, catches, and bounces a ball.

Kid's Day Program is required to provide all families of enrolled children aged 3 through 5 years old a copy of the Kindergarten Readiness Skills prepared by the Arkansas Department of Education.

By signing below, I acknowledge that a copy of the Kindergarten Readiness Indicator Checklist has been provided to me with my child's enrollment handbook.

Child's Name

Date of Birth

Parent or Guardian Signature

Date